

PASSPORT APPLICATION FORM

For Official Use Only
Issued New Passport No. _____

Date of Issue: _____

PLEASE FILL-IN BLANKS COMPLETELY, TYPE OR WRITE LEGIBLY

LAST NAME _____
FIRST NAME/S _____
MIDDLE NAME _____
DATE OF BIRTH _____
PLACE OF BIRTH _____

ATTACH
LATEST
PHOTOGRAPH
PASSPORT SIZE

SEX: MALE FEMALE
HEIGHT _____ WEIGHT _____ COLOR OF EYES _____ COLOR OF HAIR _____

CIVIL STATUS: SINGLE MARRIED WIDOWED ANNULLED/DIVORCED
If married, name of spouse _____ Citizenship _____
If divorced/widowed, name of previous spouse _____ Citizenship _____

Name of Father _____ Citizenship _____
Name of Mother _____ Citizenship _____

Address in the Czech Republic _____
Telephone Number _____
Address in the Philippines _____
Telephone Number _____

IMMIGRATION STATUS
 Permanent Resident Tourist Student Contract Worker
 Business Seaman Others

Occupation _____
Office of Employment _____
Name of Employer _____
Address _____
Telephone Number _____

Check if you are: Legitimate Illegitimate
Have you ever been issued a Philippine passport?
Yes No

Citizenship acquired by: Birth Election Naturalization Marriage
If yes,
Latest Passport No. _____
Place of Issue _____
Date of Issue _____

Are you a government employee?
 Yes No

In case of accident or death, please notify the person in:
Philippines

Name _____
Relationship _____
Address _____
Tel. No. _____

Czech Republic

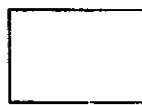
Name _____
Relationship _____
Address _____
Tel. No. _____

I solemnly swear that the attached photograph is mine, that the statements made on this Application Form are true, and that the attached supporting documents are authentic.

Signature of Applicant

Signing Officer:

Processor _____
O.R. No. _____
Service No. _____
Fee Paid _____
Remarks _____



INFORMATION ON REQUIREMENTS/PROCEDURES PASSPORT APPLICATION CONSULAR HOURS

Submissions of applications

0900h to 1200h
1330h to 1700h

Release of documents

0900h to 1200h
1330h to 1700h

Regular processing time:

Unless specified documents applied for are processed and released the day after the application was done with the exception out of town applicants which are given, if all requirements are complied with, on the same day or for urgent cases that have given prior notice to the Embassy.

PASSPORTS

For renewal of expired passport

1. Duly accomplished passport application form
2. Two passport-sized photographs taken not more than six months before
3. Previous passport /original and photocopy of identification/signature pages as well as those pages showing immigration stamps of arrival and departure
4. Authenticated Birth Certificate
5. Marriage Certificate /for married female applicants/

Passport fees: please see listing of fees

For amendment of passport

1. Duly accomplished passport amendment application form
2. In case of application for amendment to married name:
 - a) Marriage contract/Certificate /duly translated in English
 - b) Duly accomplished Report of Marriage
 - c) Previous passport
 - d) One photograph

Amendment passport fees: please see listing of fees

For lost or damaged passport

1. Duly accomplished passport application form
2. Two passport-size photographs taken not more than six months before
3. Affidavit of loss or damage duly notarized
4. Police Report, in case of lost passport
5. Authenticated Birth Certificate
6. Authenticated Marriage Certificate /for married female applicants/
7. Photocopies, if any, of previous passport/s
8. Other documents showing identity, immigration status etc. /Philippine and Czech documents/

Fee: please see listing of fees

Note: **Processing** time may be more than the regular 24 hours if verification of passport/**identity details** of applicant is made with the issuing Philippine authority concerned. Passport is **processed** and released after report on the verification request is obtained.

Passports for newly born Filipinos

1. Duly **accomplished** passport application form
2. Two **passport-size** photographs taken not more than six months before
3. **Birth Certificate** from the local authority /translated in English/
4. Duly **accomplished** Report of Birth /to be accomplished by parent/s/
5. **Passports /copies/** of the parent's passports